



TOWN OF HARDWICK

FOR TOWN USE ONLY	APPLICATION# _____
	CONDITIONAL USE _____
	PERMITTED USE _____
	MINOR SUBDIVISION _____
	BOOK No. _____
	PAGE _____
	MAP No. _____
	LOT No. _____
	PARCEL No. _____
	ZONE _____
	REC'D BY _____
	DATE REC'D ___ / ___ / ___
APPLICATION FEE _____	
DATE REC'D ___ / ___ / ___	

Application for Zoning Permit

The undersigned hereby applies for a zoning permit for the following use(s), to be issued on the basis of the representation contained herein, of which the applicant swears to be true.

1 NAME/ADDRESS OF APPLICANT:.....
.....
.....

2 NAME/ADDRESS OF LANDOWNER (if different from applicant):.....
.....
.....

3 LOCATION OF PROPERTY (if different from applicant):.....
.....
.....

4 PROPOSED USE/DEVELOPMENT (please check all that apply):

- New Construction
- Residence
- Accessory Use
- Minor Subdivision

Estimated Value of Project:\$ _____

Renovation/Remodeling

Change of Use (Please describe): _____

Other (Please describe): _____

5 EXISTING/PROPOSED FACILITIES (please select all that apply):

Municipal Water

Municipal Sewer

On-Lot Water

On-Lot Sewer

Other (Please describe): _____

6 DIMENSIONS REQUIRED BY ZONING BYLAWS (to be completed by Zoning Administrator):

A. Zoning District & Class:.....

B. Minimum Lot Size:.....

C. Minimum Property Requirements:

Road Fronage Front Setback Side Setback Rear Setback Accessory Setback

7 DIMENSIONS OF PROPOSED DEVELOPMENT (to be completed by applicant):

A. Lot Area:

Lot No. & Description (for subdivisions) Area Road Frontage

- 1.
- 2.
- 3.

B. Structure Dimensions (feet):

Structure (type) Length Width Height

- 1.
- 2.
- 3.

A.

Property Setbacks (feet):

Structure Front Side A Side B Rear

- 1.
- 2.
- 3.

8. SITE PLAN (required)

In order for a completed application to be reviewed by the Zoning Administrator, a completed site plan **must** be provided. A completed site plan includes, but is not limited to:

1. the name and address of the person or firm preparing the map
2. the name and address of the property owner; the names of adjoining landowners
3. the date prepared
4. the scale of the map
5. the North point
6. the property lines
7. the location and names of roads and streets abutting the property
8. existing features including contours, structures, large trees, streets, utility easements, rights of way, land use and deed restrictions; and (as applicable)
9. proposed lot sites, structure locations, land use areas, driveways, traffic circulation, parking and loading spaces, pedestrian walks, and landscaping plans including site grading, landscape design, and screening.

Please attach the completed site plan to this application. A site plan is required for an application to be considered. If you have questions concerning any of the site plan requirements, please contact the Zoning Administrator.

9. ADJOINING LANDOWNERS: (for Conditional Use applications only)

V.S.A.24 §4464 requires that written notification be sent to all adjoining landowners not less than 15 days prior to a hearing of the Zoning Board of Adjustment. Please provide in the space that follows the names and addresses of all adjoining landowners (including those separated by a public or private right of way). Notification will be sent by the Zoning Administrator prior to public hearing. If you need assistance in determining adjoining landowners, tax maps and property owner lists are available for review at the Town Clerk’s office.

- | | |
|----|----|
| 1. | 2. |
| | |
| 3. | 4. |

If additional space is needed, please use a separate sheet of paper and attach to this application.

NOTE FOR CONDITIONAL USE PERMITS: Additional information may be required by the Board of Adjustment to determine conformance with the Town of Hardwick Zoning Bylaws.

The application will not be considered complete by the Board of Adjustment until all required materials have been submitted. One or more application requirements may be waived by the Board, at the request of the applicant, should the Board determine that the information is unnecessary for a comprehensive review of the application. Waivers shall be issued by the Board in writing at the time the application is accepted and deemed complete.

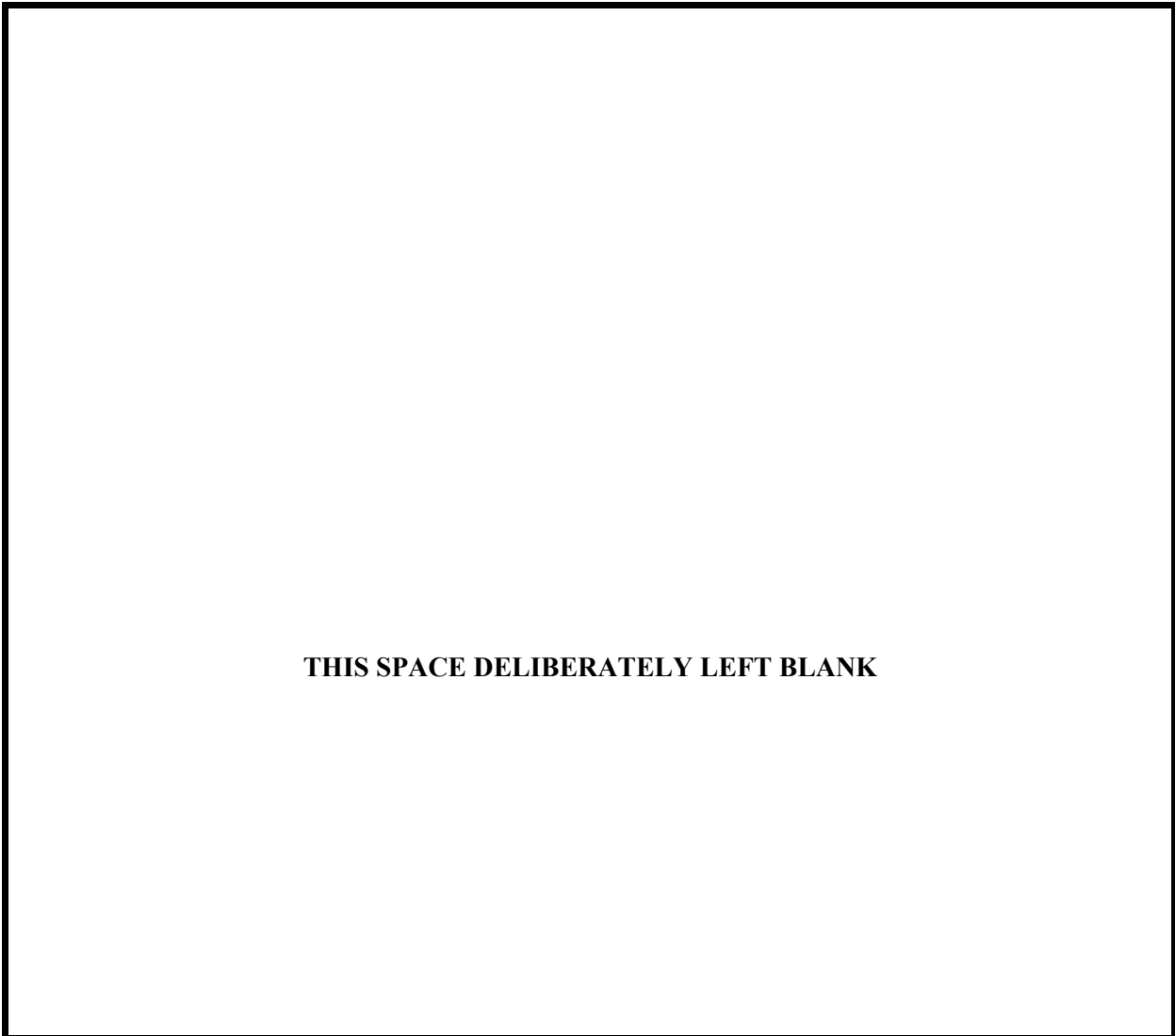
11. APPLICANT SIGNATURE: _____

DATE: _____

APPLICANT PHONE NUMBER: _____

Notice: Any interested person may appeal any decision of the Zoning Administrator within 15 days of such decision. This permit shall not take affect until the 15-day appeal period has passed.

“This form constitutes a local permit application. To find out what other permits may be needed for your project, contact the State Permit Specialist at 1-802-476-0195.”



THIS SPACE DELIBERATELY LEFT BLANK

**APPLICATION FOR ZONING PERMIT
ACKNOWLEDGMENT OF RESPONSIBILITY**

APPLICANT

I hereby affirm that I am the fee title owner of the property for which this application has been made or that I have written authorization from the owner to pursue this action as indicated below.

I certify that I am the applicant for this request;
I am responsible for complying with all Town requirements in regards to this application;
I am the party whom the Town should contact regarding any matter pertaining to this application;
I will keep myself informed of the progress of the application.

and,

I certify that all information provided on this application is true and accurate to the best of my knowledge.

I further understand that additional information, such as a survey of the property, traffic analysis or expert testimony may be required for review and consideration of this application by the Zoning Administrator and the Hardwick Zoning Board of Adjustment; and, that, upon my written authorization, fees for such additional information shall be my responsibility.

I agree to allow Town personnel access to the property associated with this application for the purpose(s) of reviewing all aspects of this application.

Name of Applicant (please print):.....

Address of Applicant:.....

Phone number:

Applicant Signature:

PROPERTY OWNER *(if different from applicant)*

I hereby certify that I am the fee title owner of the property or the property owner's authorized agent for which this application has been made, that I have authorized the above applicant to pursue the application for a zoning permit for my property, and that I agree to allow Town personnel access to the property for the purpose of reviewing all aspects of this application.

Name of Property Owner (please print):.....

Address of Property Owner:.....

Phone number:

Property Owner (or Authorized Agent) Signature:.....

**NOTE: Written documentation must be submitted with this application and approved by the Zoning Administrator proving that the agent is legally authorized to act on the property owner's behalf.*

The Zoning Administrator may be reached at (802) 472-6120

DECISION
(VOID IF DETACHED FROM APPLICATION)

On the basis of the representations contained above, and field checked by me on _____, this application is hereby (found) (not found) to meet the provisions of the Zoning Bylaws of the Town of Hardwick, and is hereby

_____ **APPROVED (does not required Site Plan Approval)**

_____ **APPROVED pending Site Plan Approval–See Page 2**

_____ **NOT APPROVED:**

_____ **Requires Conditional Use Hearing**

_____ **Requires Variance Hearing**

_____ **Requires Site Plan Approval**

DATE: _____

Application # _____