

**MINUTES SELECT BOARD MEETING
6:00 P.M. Thursday, December 1, 2016
HARDWICK MEMORIAL BUILDING
3RD FLOOR MEETING ROOM**

Select Board

Eric Remick, Chair
Kathleen Hemmens, Vice Chair
Kory Barclay
Shari Cornish-Absent
Elizabeth Dow

Others Present

Jon Jewett, Town Manager
Brittany Currie, Business Manager
Aaron Cochran- Police Chief
Tom Fadden- Road Foreman
Alberta Miller- Town Clerk

Others Present

Mike Bielawski-Gazette
Jerina Page, Library Trustee
Gary Michaels, Library Trustee
Ron Wiesen, Trails Committee
Joseph Brosseau, Recreation
Jessica Manchester, Recreation

6:01 P.M. – Select Board Chair to call regular Select Board meeting to order

6:01 P.M. – Approval of the minutes of the regular Select Board meeting of November 17, 2016, By-Law Public Hearing of November 17, 2016, and Lamoille Housing Partnership Public Hearing of November 17, 2016.

Upon motion by Elizabeth Dow, seconded by Kathleen Hemmens, the Select Board voted to approve the minutes of the regular Select Board meeting of November 17, 2016, the Zoning By-Law Public Hearing of November 17, 2016, and the Lamoille Housing Partnership Public Hearing of November 17, 2016 as written.

6:02 P.M. – Set/Adjust Agenda – Elizabeth asked for item #1 to be moved to an executive session at the end of the meeting.

Upon motion by Elizabeth Dow, seconded by Kathleen Hemmens, the Select Board voted to approve the stated changes.

6:04 P.M. Communication from the Audience - None

6:04 P.M. – 6:24 P.M. Town Manager Report – Given by Jon Jewett

Jon reported about IBEW highway union negotiations, water system asset management grant work, Creamery Road building fire, tax map updates, logging on Buffalo Street, and Central Vermont Solid Waste District meetings (See attached reports for more details).

6:24 P.M. – 6:33 P.M. Road Foreman Report – Given by Tom Fadden

Tom reported about recent road work, equipment repairs/maintenance, water system support, wastewater system, village support, and cutting firewood (See attached report for more details). Eric noted the great job that the road crew did earlier this week during the ice storm.

6:33 P.M. – 6:48 P.M. Police Department Report- Given by Aaron Cochran

Aaron reported that November 2016 had 270 incidents. He reported that on Thursday, December 29th from 6-8pm the Police Department would hold an open house at the Public Safety Building to celebrate the retirement of K-9 Atos. Aaron reported about the changes in calls in 2015 vs 2016 including a large increase in traffic stops and agency assists (See attached report for more details). He said that the increase in traffic stops may have related to the department being short staff in 2015 while an officer was in the police academy and in 2016 the department was at full staff and had an increase in stops. Aaron also reminded everyone that a parking ban was now in effect in Town, which means no cars are allowed to park on the

streets from November 15th to April 15th. Jon asked if they would enforce without snow. Aaron said that at this point they are giving warnings, but that will all change if it snows.

6:48 P.M. – 6:49 P.M. Item # 2, Application for John Bellavance to increase current 2 units home to 3 units for water and sewer. This is an application for change in service for water and sewer. Select Board to review and consider approval.

Jon explained that recently John Bellavance had applied to increase his home living units from one to two units and now he is requesting an expansion to three units. Jon said that he didn't expect much of a change in water usage as the apartments were small and there was no plan to increase the size of the building.

Upon motion by Elizabeth Dow, seconded by Kory Barclay, the Board voted to increase John Bellavance's water and sewer service units from 2 to 3.

6:49 P.M. – 7:01 P.M. Item # 3, Recreation Committee to request the establishment of a Capital Fund and will present its annual budget to the Select Board. Budget discussion for the FY 2018.

Jessica Manchester presented the Recreation Committee's proposed budget (See attached) and reviewed the changes. She explained the committee's plan for the ice rink this year and stated she would like to start applying for grants to increase recreation opportunities in Town. Joseph Brosseau explained that this was the biggest factor to why they needed a capital fund, as they needed to be able to raise funds to match future grants and have an account that was able to take their donations and save the funds for the future. Eric asked what Brittany's opinion was on the capital fund, and she said that she fully supported the committee's request as finding grants may be crucial in the future to expand recreation opportunities.

Upon motion by Elizabeth Dow, seconded by Kory Barclay, the Select Board voted to allow the Recreation Committee to establish a capital fund inside the Town's capital account.

7:01 P.M. – 7:08 P.M. Item # 4, Trails to present its annual budget to the Select Board. Budget discussion for the FY 2018.

Ron Wiesen presented the Trail's proposed budget (See attached), which for at least the 2nd year in a row held no increase besides minimal insurance premium costs, which went up by \$40 for FY2018. Ron explained that due to poor snow conditions last year the committee hadn't had to do much maintenance on their grooming equipment, but he said that he felt they would have to do additional work in the next year or two, so the reason they had a higher number in the equipment maintenance line item. Brittany explained that the increase in the insurance premium was due to the insurance carrier changing the classifications of Recreation, Trails, and Library staff due to the changes in exposure history state-wide.

7:08 P.M. – 7:31 P.M. Item # 5, Jeudevine Library to present its annual budget to the Select Board. Budget discussion for the FY 2018.

Jerina presented the Library's proposed budget for FY2018 (See attached), going up 3.33% due to mainly personnel costs including salary increases. Brittany explained the reasoning behind the split of the operation budget and the building budget. Eric asked what the status of the expansion was, and Jerina said it was going well and the Trustees hoped to start public outreach soon in hopes to go for a bond vote in the springtime. She also said they have forwarded recent public suggestions on building design to the architects for their consideration going forward.

7:31 P.M. – 8:22 P.M. Item #6, Brittany to present the annual Capital Budget for the Select Board to consider. Budget discussion for the FY 2018.

Brittany presented the proposed capital budgets including capital equipment, capital roads, and general capital accounts (See attached). She explained that in the capital equipment budget, the goal was to save ahead for all vehicles and do away with any future loans. Brittany reviewed the capital road schedule, which

was new for FY2018, and explained that the primary goal for this schedule was to keep the roads classes separated and to increase road funding to try and get ahead of the paving schedule instead of being constantly behind. Lastly, the general capital plan including buildings and miscellaneous items. This year the biggest difference was the need for funding for a vault door and new boiler for the Memorial Building which would need to be installed within the next couple years. Brittany explained that next week, she would present the entire budget as a whole and the Board could make whatever changes or adjustments it felt was necessary during that meeting.

Select Board Reports - None

New Business - None

Old Business- Jon reported that the next Select Board meeting would be December 8, 2016 at 5:30pm. Eric mentioned that an architect was coming to discuss the Town Garage property and what the future could hold at that location.

8:26 P.M. - Upon motion by Kathleen Hemmens, seconded by Elizabeth Dow, the Select Board voted to enter into an executive session to discuss dedication and cover photo for the Town Report.

8:47 P.M. – The Select Board came out of executive session. Eric reconvened the regular meeting. *Upon motion by Elizabeth Dow seconded by Kathleen Hemmens, the Select Board voted to dedicate the Town Report to the Hardwick Gazette (Ross Connelly) and to have the cover picture be a picture of the Gazette building.*

8:49 P.M. - Eric Remick, Select Board Chair, adjourned the meeting.

Minutes approved by: _____
Eric Remick, Chair of the Select Board

Minutes taken by: _____
Brittany Currie, Business Manager