

MINUTES SELECT BOARD MEETING
6:00 P.M. Thursday, May 4, 2017
HARDWICK MEMORIAL BUILDING
3RD FLOOR MEETING ROOM

Select Board

Eric Remick, Chair
Danny Hale, Vice Chair
Kory Barclay
Shari Cornish
Elizabeth Dow

Others Present

Jon Jewett, Town Manager
Brittany Currie, Business Manager
Aaron Cochran, Police Chief
Alberta Miller, Town Clerk
Tom Fadden, Road Foreman

Others Present

6:02 P.M. – Eric Remick, Select Board Chair, called the regular Select Board meeting to order

6:02 P.M. – Select Board to consider approval of the minutes for its regular Select Board meeting of April 20, 2017

Upon motion by Elizabeth Dow, seconded by Shari Cornish, the Select Board voted to approve the minutes of the regular Select Board meeting of April 20, 2017 as written.

6:03 P.M. – Set/Adjust Agenda- Eric reported that there would be an additional Item #4, Select Board to review and approve 2017 dog warrant & an Executive Session to discuss dangerous buildings, to include the Town Manager.

Upon motion by Danny Hale, seconded by Elizabeth Dow, the Select Board voted to adjust the agenda as stated.

6:04 P.M. – Communication from the Audience - None

6:04 P.M. – 6:22 P.M. Town Manager Report – Given by Jon Jewett

Jon reported on topics such as the Town Garage project, job opening in the Highway Department, South Main Street sidewalk project, Church Street waterline project, trash complaints, and dog issues (see attached report for more details).

Jon suggested starting a task force to discuss the options for a new structure at the Town Garage to decide on a plan to present to the Board. Eric suggested this interested group meet the following week to discuss the options. Danny and Eric both volunteered to be on this committee and to meet the following week.

6:22 P.M. – 6:37 P.M. Road Foreman Report – Given by Tom Fadden

Tom reported on topics such as road work including grading (Hopkins, Houston, Brown Farm Road, Lamoille Avenue, Caspian Avenue), ditch work (Hardwick Farms Road), paving including a \$175,000 grant which will help pave most of East Hardwick, water & wastewater system support, village support, and other work (see attached report for more details).

Eric & Danny requested to do as much extra paving as possible with the funds allocated while the prices were favorable. Tom recommended doing what was slated for paving during June 2017 as well as completing the two main roads in East Hardwick and once that was complete, analyzing what is left in the paving fund to determine what extra spots could be done when the pavers return to pave Church Street in the late summer/early fall. Eric asked what work needed to be done on Brown Farm Road prior to the paving, and Tom explained that he would be ripping up about 1,000 feet from the bottom and stabilizing it with staymat and also fixing some ditches and other needed repairs.

6:37 P.M. – 6:47 P.M. Police Chief Report – Given by Aaron Cochran

Aaron reported about the 182 incidents in April 2017 including burglaries in Greensboro, Hardwick, Cabot

and Woodbury. He stated that alcohol was a big problem in April to include intoxicated people and citizen disputes. Aaron reported that the GHSP annual click-it-or-ticket campaign was coming up at the end of May and checkpoints were scheduled. He also mentioned that over 30 pounds of drugs were collected the following weekend during the drug take-back campaign, but that they had the capability to collect year round as well. Aaron finished with warning people of the dangers of the upcoming Green-Up Day that included not only needles but soda bottles as well. He warned people to leave any needles or soda bottles with any type of substance in place and report them to the local PD as they could be explosive and potentially lethal. He also reported that no tires would be collected during Green-Up Day as well.

6:47 P.M. Hardwick Electric Report - No HED representative present for an HED report.

6:48 P.M. - 6:50 P.M. Town Clerk Report - Given by Alberta Miller

Alberta reported important dates including May 10th when taxes are due. She said the Town Clerk's Office would be open from 7am-7pm that day and people could put their payment into the dropbox next to the front door as well as mail in payments, as postmarks would be accepted. She mentioned due to the ongoing construction on Church Street limiting the parking, customers can park in the parking lot near the basement door as all employees were parking off site. She also reported that the re-vote on that Hardwick Elementary School budget would be on May 16th from 9am-7pm at the school and absentee ballots were available.

6:50 P.M. – 6:52 P.M. Item # 1, Select Board to consider signing temporary use agreement with the Vermont Agency of Transportation necessary to access the Lamoille Valley Railroad to move the Section House transferred to the Town of Hardwick.

Jon explained that this agreement gave the Town permission to temporarily drive motorized vehicles down the Rail Trail, but held the Town responsible to fix any damage that may occur.

Upon motion by Elizabeth Dow, seconded by Shari Cornish, the Select Board voted to sign the temporary use agreement to access the Lamoille Valley Rail Trail in order to move the section house.

6:52 P.M. – 7:29 P.M Item #2, Select Board to review draft budget for the Water and Wastewater Enterprise funds. These are the budgets for fiscal year 2018. Brittany Currie will present the budgets for consideration. If approved the Water System budget would increase by 2.43% and the Wastewater System budget would increase by 2.69%.

Brittany presented the draft budgets (See attached for complete budgets). Danny requested that the capital plans show when projects were scheduled to be completed, especially the ones within the 4-year plan. Jon explained that many capital items did not have a set time, but more of a savings fund for when things were to happen. He also explained that the next item in the water capital would be to start finding a new location for an additional water well as well as replacing the Bridgeman Hill reservoir roof. Danny asked why no money was allocated to Church St bond for 2 years, and Brittany explained that this was because no money would be paid towards the bond for two years following completion so money was allocated to other projects during those two years to get a jump start on funding for future projects. Eric asked about the status of billing on the water meters, and Alberta explained that they did not have the proper data collected to bill for FY2018. She explained that water meters took longer than expected to be installed and some had issues of being backwards, Brittany added that there were still about 26 locations needing pits or line replacements that summer as well. Alberta hoped the billing on the meters would start July 1, 2018.

Eric asked which projects in the sewer fund capital were going to be completed in the near future, and Jon explained that the grit disposal was currently underway, the anaerobic cover would be considered very soon, the boiler could be replaced anytime, and that both the aeration lines and slip lining occurred when the funds were satisfactory which both are coming soon as well.

Upon motion by Kory Barclay, seconded by Elizabeth Dow, the Select Board voted to approve the water and sewer budgets as presented.

7:29 P.M. – 7:34 P.M Item #3, Select Board to discuss summer 2017 road planning and major work activities for the spring and summer.

(See attached for summer projects 2017 & Highway Repair Plan 2017)

Jon explained that having an outside company do the crushing for the Town would only cost \$0.25 per yard and \$2,000 for the operator. The Board liked that idea as it would free up the Town crew to do other projects.

Eric asked what material would be used on the back roads, and Tom said that the material that worked the best was from Frys Pit but he explained that the demand for good material was increasing due to the stormwater regulations which was making the price of good material go up as well.

7:34 P.M. – 7:35 P.M Item #4, Select Board to review and approve 2017 dog warrant.

Upon motion by Danny Hale, seconded by Kory Barclay, the Select Board voted to officially enact the 2017 Dog Warrant.

Select Board Reports - Eric reminded people to be safe on Green Up Day and that no tires were being accepted this year.

Shari reported that the Town House ceiling was painted and that Vermont Vaudeville had gone well.

Shari reported that First Friday planning was underway and the next meeting would be June 2nd. Elizabeth explained that there were no themes this year, but they were trying to incorporate kids into this year's events.

New Business – None

Old Business - None

7:39 P.M. - *Upon motion by Danny Hale, seconded by Elizabeth Dow, the Select Board voted to enter into an executive session to discuss dangerous buildings to include the Town Manager.*

8:20 P.M. – The Select Board came out of Executive Session. No decisions were made.

8:20 P.M. - **Eric Remick, Select Board Chair, adjourned the meeting.**

Minutes approved by: _____
Eric Remick, Chair of the Select Board

Minutes taken by: _____
Brittany Currie, Business Manager