

**MINUTES SELECT BOARD MEETING
6:00 P.M. Thursday, November 2, 2017
HARDWICK MEMORIAL BUILDING
3RD FLOOR MEETING ROOM**

Select Board

Eric Remick, Chair
Danny Hale, Vice Chair-Absent
Kory Barclay
Shari Cornish
Elizabeth Dow

Others Present

Jon Jewett, Town Manager
Amanda Atwood, Payroll Administrator
Tom Fadden, Road Foreman
Aaron Cochran, Police Chief

Others Present

Mike Bielawski-Gazette

6:00 P.M. – Eric Remick, Select Board Chair, called the regular Select Board meeting to order

6:00 P.M. – Select Board to consider approval of the minutes for its regular Select Board meeting of October 19, 2017

Upon motion by Elizabeth Dow, seconded by Shari Cornish, the Select Board voted to approve the minutes of the regular Select Board meeting of October 19, 2017 as written.

6:00 P.M. – Set/Adjust Agenda- Amanda mentioned there would be no HED report, and reported that there would be an item #3: Select Board to discuss potential appointment of Sara Urban to a part-time position in Town government administration as a Listing Assistant/Assessor. This position would be working with the Town Listers.

Upon motion by Elizabeth Dow, seconded by Shari Cornish, the Select Board voted to approve the amended agenda as written.

6:00 P.M. – Communication from the Audience - None

6:01 P.M. – 6:12 P.M. Town Manager Report – Given by Jon Jewett

Jon reported on the PD Contract, Town cold storage facility, Town mobile home, Water System, Town Financial Audit, Yellow Barn, and Health Insurance for 2018 (See attached report for more details).

6:12 P.M. – 6:16 P.M. Road Foreman Report – Given by Tom Fadden

Tom reported on putting up the holiday banners, finishing the installation of the new street lights, removing the old cold storage building, and preparing for new building. They worked on blocked sewer lines, and had Kaufman Engineering prepare for the new grit system. They repaired a water break on Hideaway Street, and helped the Town Clerk's Office complete water disconnects. Lastly, they helped Hardwick Electric with the storm damage. (See attached report for more details).

6:16 P.M. – 6:23 P.M. Police Chief Report – Given by Aaron Cochran

Aaron reported that in the month of October the Police Department had 222 incidents. He reported on the recent drug take back campaign, and other activities the Police Department were involved in during the last two weeks including helping with Hazen Union's Haunted House, and increased patrols for Cabbage night, and Halloween. Aaron also reported that there have been a few crashes in the construction zone on Route 15, possibly related to the paving project and the multiple stopping points.

6:23 P.M. – 6:25 P.M. Item # 1, Select Board to consider approving a 1.5 and 3 mile swim on Caspian Lake. Kingdom Games is the organizer, and the swim would be held on Sunday August 19th, 2018.

Upon motion by Elizabeth Dow, seconded by Kory Barclay, the Select Board voted to approve the 1.5 and 3 mile swim on Caspian Lake to be sponsored and organized by Kingdom Games. The approval of this event is conditioned on the Town of Hardwick and Hardwick Electric receiving insurance certificates prior to the

event and being named as insureds on the Kingdom Games insurance certificate.

6:25 P.M. – 6:26 P.M. Item # 2, Select Board to consider approving Water & Sewer connections for Green Mountain Technical Center for a new Sugar house; pending payment of appropriate fees.

Upon motion by Elizabeth Dow, seconded by Kory Barclay, the Select Board voted to approve the water and sewer application for the Green Mountain Technology and Career Center located on North Main Street in Hardwick.

6:26 P.M. – 6:29 P.M. Item # 3, Select Board to discuss supporting the Town Manager hiring Sara Urban as a part-time Town Listing Assistant/Town Tax Assessor.

Upon motion by Shari Cornish, seconded by Elizabeth Dow, the Select Board voted to approve directing the Town Manager to move forward with the hiring process for Sara Urban to fill a part-time position in the Town administrative government as a Listing Assistant or Town Tax Assessor.

Select Board Reports - Shari mentioned that Hazen's Drama club is presenting Bye Bye Birdie Thursday November 2nd at 7pm, November 3rd at 7pm, and November 4th at 2pm and 7pm. Elizabeth mentioned that the Historical Society is closed during regular hours, but if you would like make an appointment please contact her.

New Business – None

Old Business – None

6:33 P.M. - *Upon motion by Shari Cornish, seconded by Elizabeth Dow, the Select Board voted to enter into an executive session to discuss legal matters to include Jon Jewett, Town Manager.*

7:11 P.M. – The Select Board came out of Executive Session. No decisions were made.

7:11 P.M. - Eric Remick, Select Board Chair, adjourned the meeting.

Minutes approved by: _____
Eric Remick, Chair of the Select Board

Minutes taken by: _____
Amanda Atwood, Payroll Administrator