

**MINUTES SELECT BOARD MEETING  
6:00 P.M. Thursday, September 7, 2017  
HARDWICK MEMORIAL BUILDING  
3<sup>RD</sup> FLOOR MEETING ROOM**

**Select Board**

Eric Remick, Chair  
Danny Hale, Vice Chair-absent  
Kory Barclay  
Shari Cornish  
Elizabeth Dow

**Others Present**

Jon Jewett, Town Manager  
Amanda Atwood, Payroll Administrator  
Tom Fadden, Road Foreman

**Others Present**

Sherry Holmstead

**6:00 P.M. – Eric Remick, Select Board Chair, called the regular Select Board meeting to order**

**6:00 P.M. – Select Board to consider approval of the minutes for its last regular Select Board meeting of August 17th, 2017**

*Upon motion by Elizabeth Dow, seconded by Kory Barclay, the Select Board voted to approve the minutes of the regular Select Board meeting of August 17th, 2017 as written.*

**6:01 P.M. – Set/Adjust Agenda –** Jon reported that there should be an executive session to discuss Tax sale property acquisitions and disposal.

*Upon motion by Elizabeth Dow, seconded by Kory Barclay, the Select Board voted to approve the amended Agenda.*

**6:02 P.M. Communication from the Audience - None**

**6:02 P.M. – 6:09 P.M. Town Manager Report – Given by Jon Jewett**

Jon reported on the South Main Street sidewalk project, Church Street water line project, Senior Citizen Building, Town House Work, Depot Work, Fuel Oil inspections, and PD Union Contract (See attached report for more details).

**6:09 P.M. – 6:18 P.M. Road Foreman Report – Given by Tom Fadden**

Tom reported on road work, including working on Bridgeman Hill Road, West Hill, and Slapp Hill. He mentioned that Kenny has been cleaning out catch basins, and sewer lines. The Town crew has been repairing driveways in East Hardwick to match the new paving. Lastly, he reported that they have also moved the Town sand pile (See attached report for more details).

**6:25 P.M. – 6:27 P.M. Police Chief Report – Given by Jon Jewett**

Jon reported that the Hardwick Police participated in a safety checkpoint over the past weekend as part of the Governor's Highway Safety Program. The Chief had a meeting with the VT Department of Corrections regarding a new monitoring system for offenders who may be held without bail or with a large bail amount. Hardwick Police attempted to assist flaggers during the first week of school. Schools zones are 25mph, and over the past week, the police have observed speeding, failing to stop, and cell phone usage. There will be more patrolling in that area. Lastly, the batteries in the speed cart were replaced and they have been utilizing the cart around town in different areas.

*Upon motion by Elizabeth Dow, seconded by Shari Cornish, the Select Board voted to approve parallel parking on both sides of South Main Street between Holtan Hill/Wolcott Street intersection to South entrance to the Terrace Street intersection on the Northwest side of South Main and to the Catholic parsonage on the Southeast side of South Main Street.*

**6:27 P.M. – 6:37 P.M. Item # 1, Select Board to consider changes to the Hardwick Dog Control**

**Ordinance, which was originally approved in 2008. Changes are mostly minimal with one major change, including East Hardwick.**

Jon reported that there have been issues in East Hardwick with dogs. While reviewing the Hardwick Dog Control Ordinance, it was noted that in Section 5, the ordinance only applied to the Urban Compact of the Town of Hardwick, but didn't mention East Hardwick. Jon reported that there have been changes to the Ordinance to include East Hardwick, and to increase the penalties for any person who violates the ordinance. Sherry Holmstead, who helped write the original dog ordinance, suggested that in Section 7, the wording should be changed to make sure each and every dog is well taken care of and that feces and trash should be picked up in or near the dog's living area several times per month.

Upon motion by Elizabeth Dow, seconded by Shari Cornish, the Select Board voted to approve the changes to the Dog Ordinance as reported by the Town Manager.

*Upon motion by Shari Cornish to amend the original motion, seconded by Elizabeth Dow; the Select Board voted to approve all of the changes that were stated including those in Section 7.*

**6:37 P.M. – 6:42 P.M. Item # 2, Select Board to review and consider authorizing the Town Manager to go ahead with a services contract with Hoffer Consulting for \$20,510 to assist the Town of Hardwick with locating a new well source. This includes the hydrogeologist oversight and the drilling company. Action necessary.**

*Upon motion by Elizabeth Dow, seconded by Kory Barclay, the Select Board voted to approve the Town Manager to authorize the service contract with Hoffer Consulting to assist with locating a new well source.*

**6:42 P.M. – 6:42 P.M. Item # 3, Select Board to review and consider authorizing the Town Manager to go ahead with an Engineering Services contract with Aldrich and Elliot for services relating to the design and construction of a new water supply for the Town of Hardwick, the cost being \$8,800. This cost includes completion of the State of Vermont Water System planning grant application and design work relating to a new water system well source. Action necessary.**

*Upon motion by Elizabeth Dow, seconded by Shari Cornish, the Select Board voted to approve the Town Manager to authorize the service contract with Aldrich and Elliot for services relating to the application for funding, the design and construction of a new water supply.*

**6:42 P.M. – 6:49 P.M. Item # 4, Select Board to review and consider approval of changes to the current "Depot" lease agreement with the Hardwick Historical Society. The change is to include the "Section House" in the lease agreement.**

Elizabeth Dow reported that the current lease agreement with the Hardwick Historical Society doesn't include the Section House. Jon reported that there have been changes to the lease agreement to include the Section House. Eric asked if the Historical Society wanted to include the outside maintenance of the Section House. Elizabeth Dow reported that the Historical Society wanted to focus on interior before taking over the outdoor maintenance.

*Upon motion by Shari Cornish, seconded by Elizabeth Dow, the Select Board voted to approve the Depot lease agreement with the changes as mentioned.*

**6:49 P.M. – 6:53 P.M. Item # 5, Select Board to review firewood bid and choose a firewood vendor to supply firewood for heating the Town garage for the 2017-18 heating season.**

Jon reported that the Town received three bids for the firewood bids (see reported for more detail). Tom reported that as a budget standpoint he wouldn't recommend going with the highest bid. As far as the other two bids, the length in the wood is about the same, the wood is coming from similar spots, and the prices are

reasonable. Tom reported that he didn't have a preference between the two bidders.

*Upon motion by Elizabeth Dow, seconded by Shari Cornish, the Select Board voted to approve the lowest bid from Wilfred McAllister for firewood for the 2017-2018 heating season. Motion Passed with three votes and one abstention*

**6:53 P.M. – 7:00 P.M. Item # 6, Select Board to hear a Town garage update – this will be a brief discussion about where we are on the process of bidding out the future construction of the cold storage shed and a decision about where funding will come from for the garage foundation.**

Jon reported that he contacted six different companies about the future construction of the cold storage shed. Two companies denied the project due to having so many projects already, three companies have not responded, but one company got back with a proposal stating that a foundation needs to be laid out first. Jon has contacted two structural engineers to design the foundation. One of those companies has responded. With a timeline with the insurance company, time is critical to get a design or a decision about where the funding will come from.

**Select Board Reports** - Elizabeth Dow reported that First Friday Committee met and discussed some changes that will happen next year, but they have not finalized the changes. She also reported that on October 2nd, 2017 at 7pm the Hardwick Historical Society will have a discussion with any one that was a junior or senior in 1971 that went through the changes when the school system changed from Hardwick Academy to Hazen Union School.

Shari Cornish reported that from September 28th through the 30<sup>th</sup>, Vermont Vaudeville will be playing at the Hardwick Town House. Thursday, Friday, and Saturday showtime starts at 7pm. Saturday there will be a Matinee at 2pm.

**New Business – None**

**Old Business** – Shari Cornish asked if there has been any decisions whether or not to keep parking on both sides of the road on South Main Street bridge. Tom mentioned that the Town decided to take away a parking spot on the bridge in order to make it easier. Jon reported that he hasn't heard of recent complaints, but he would like to see a handicap parking sign be put into place. The Select Board generally stated that parking on both sides is going better than anticipated. Shari mentioned that cars are parking the wrong way on Main Street. Jon announced that parking against the flow of traffic is illegal.

**7:10 P.M. - Executive Session – Eric Remick asked for a motion to go into Executive session to discuss tax sale property acquisitions and disposal to include the Town Manager.**

*Upon motion by Elizabeth Dow, Seconded by Shari Cornish, the Select Board voted to go into Executive Session to discuss tax sale property acquisition and disposal and to include the Town Manager.*

**7:25 P.M. Out of Executive Session to open session. There was no decision.**

**7:50 P.M. Adjourn Meeting** – Eric Remick adjourned the regular Select Board meeting.

Minutes approved by: \_\_\_\_\_  
Eric Remick, Chair of the Select Board

Minutes taken by: \_\_\_\_\_  
Amanda Atwood, Payroll Administrator