

SPECIAL SELECT BOARD MEETING
12:00 P.M. September 29th, 2017
HARDWICK MEMORIAL BUILDING
3RD FLOOR MEETING ROOM

Select Board

Eric Remick, Chair
Elizabeth Dow

Others Present

Amanda Atwood, Payroll Administrator

Others Present

Caitlin Strong

12:02 P.M. Meeting called to order by Eric Remick.

12:02 P.M. Elizabeth Dow asked Caitlin why she was interested in the Lister's Position, and Caitlin replied that she is a seasonal message therapist, and would like another seasonal job. This position is close to home, and she is interested in the process, and the broad overview of the Town.

Eric asked if Caitlin has had experience with computer. Caitlin has her own website that she works off quite often, so she is familiar with computers, just not the specific software that is used by the Listers.

Caitlin mentioned that when talking with the Town Manager, he had asked her if she could have flexibility with the Town budget. She asked Eric and Elizabeth to please further explain what that meant. Eric responded that every year at Town meeting the Town budget either gets denied or approved. If approved, there is a line item that is specifically allocated for the Listers job. Eric mentioned that within that line item, it is important that the employee doesn't go over the allocated amount.

Caitlin also mentioned that, in the interview with the Listers and the Town Manager, the Town Manager stated that the pay will increase as time goes on. Eric confirmed that is correct.

The Select Board understands that there will be an increase in hours within the Lister's position, due to training purposes.

Caitlin asked what the difference is between a lister and an assessor, as she thought the Town was considering both options. Eric explained that a lister is an elected official, whereas an assessor contracts the work and has more of a background on how to handle the properties and the technology that is used. The town, at this point wants to hire listers to fill the positions.

12:34 P.M. Eric Remick adjourned the meeting.

Minutes approved by: _____
Eric Remick, Chair of the Select Board

Minutes taken by: _____
Amanda Atwood, Payroll Administrator