

SPECIAL SELECT BOARD MEETING

8:30A.M. August 9, 2017

HARDWICK MEMORIAL BUILDING, 3RD FLOOR MEETING ROOM

Select Board Members Present

Eric Remick, Chair
Danny Hale, Vice Chair
Elizabeth Dow

Others

Tom Fadden, Public Works Forman
Jon Jewett, Town Manager

8:30 A.M. –Select Board Chair to call meeting to order.

8:32 A.M. – Set/Adjust Agenda – No adjustments to the agenda

8:35 A.M. – Communication from the Audience – No communications from the audience

8:35 A.M. – 9:35 A.M. Item # 1, Select Board to meet to establish bid specifications for a new Town garage cold storage shed. The cold storage building is to be built to replace a building that was burned in 2016.

The Town Manager presented some visual examples of cold storage buildings from the internet. The issue at hand involved considering using a kit (building) or a local metal building construction company. The Board generally agreed to move forward with bids to construct a metal building and to contact metal building construction companies for estimates. The insurance payment to the Town will cover replacement costs for building a simple building, anything more than that, the Town will have to pay the difference in cost.

The Select Board discussed paying for the site work, the foundation, and insulation of the building – these costs must be borne by the Town. It was suggested that the Town consider using some of the fund balance to pick up additional costs for construction. Funding will be discussed at a later meeting.

Elizabeth will talk with Mario Fredette about what some of the important considerations should be for a new metal structure. Elizabeth will report back to the Town Manager.

The Town Manager can go ahead to contact various local companies for estimates.

The Select Board and the Town Manager generally agreed to the following specifications:

The building will be 2,500 ft² (50ft by 50ft), 12 to 16 feet high walls, have a pitched roof, and be strong enough to handle a Vermont snow load (better than 4/12 pitch). The building will have basic power (receptacles and lighting), one 14 by 14 foot overhead door and one person door located at one end of the building with an additional person door at another location in the building for a second exit. The foundation and insulation will be bid as an add-alternate. The initial site work will be performed by the Town Highway Department and local contractors.

9:20A.M. the meeting was recessed and brought to order at the Town garage for a field visit of the site. The Select Board discussed sand and material logistics and timing for the construction project.

9:47 A.M. Eric Remick adjourned the meeting.

Minutes approved by: _____ Minutes taken by: _____
Eric Remick, Chair Jon Jewett, Town