

TOWN OF HARDWICK, VERMONT
BOARD OF SELECTMEN
APPROPRIATIONS REQUEST POLICY

PURPOSE

To insure the fair and equitable treatment of all Groups/Organizations requesting articles to be included in the Warning of Town Meeting.

SCOPE

Covers all requests for Articles to be included in the Warning for Town Meeting and amends and supersedes any and all Town of Hardwick Select Board Appropriation Policy(s).

POLICY

The Town of Hardwick Select Board hereby enacts the following Policy with respect to all requests for appropriations:

1. A petition, signed by at least five percent (5%) of the registered voters of the Town of Hardwick, must be obtained and submitted to the Town Clerk's office.
2. Only those petitions which are verified as, having valid signatures, will be placed on the Warning. The Town Clerk will have sole responsible to determine the validity of the signatures. The Town Clerk will notify the applicant if the five percent (5%) threshold is met.
3. Along with the above petition, a summary of the Groups/Organizations activities, how those activities benefit the citizens of the Town of Hardwick and the amount of money the Group/Organization is requesting, must be included.
4. The **annual deadline** to receive a valid request for inclusion in the warning is December 31, of each year.
5. Once a valid petition has been received, is consider timely and determined by the Town Clerk to contain five percent (5%) of the registered voters of the Town of Hardwick, **the Group/Organization shall not be required to re-petition for a period of three (3) years unless the amount being requested increases.**

November 5, 2009
Date Adopted

Marcus Brown, Board Chairman